



The Daiglen School

68 Palmerston Road, Buckhurst Hill, Essex IG9 5LG
T 020 8504 7108 E admin@daiglenschool.co.uk W www.daiglenschool.co.uk

Post: Year 5 & 6 English Teacher

Part time/Maternity Cover

Fixed term contract for academic year 2019/20

Hours: 8:30am - 11am

Salary: Negotiable depending on qualifications and experience

The Daiglen School are seeking to appoint a part time teacher with English as a specialism to cover a maternity leave from September 2019. The role will involve teaching English every morning to our year 5 & 6 pupils. The pupils will be preparing to take challenging entrance examinations at 11+ and therefore experience of preparing pupils for these highly competitive examinations, within a prep school setting is essential. Applicants must hold full QTS. Additional responsibilities will include providing detailed feedback to parents on children's progress and attainment, both through written reports and attendance at parent consultation evenings.

The governors expect all staff and volunteers to share our commitment to safeguarding children. We follow safer recruitment practices and all appointments are subject to successful DBS checks.

Visits to the school are encouraged by appointment.

Interested candidates should complete the application form and return it to the school. For full details and job description please contact Linda Palmer at the above address or e-mail admin@daiglenschool.co.uk

Closing date for post: Monday 13th May 2019

Interviews w/c Monday 20th May 2019



THE DAIGLEN SCHOOL
Application Form

Applications will only be accepted from candidates completing this form in full. CVs and any further information to support of your application may be submitted in addition but will not be accepted in substitution for the completed application form.

1. Personal Information (We will handle this in confidence and contact you with discretion)

Title Mr/Mrs/Miss/ Ms/Dr/Other: (delete as appropriate)	Surname	
	Forenames	
Current address	Tel (Home):	
	Tel (Work):	
	Mobile:	
	Postcode	Confidential E-mail address:
	Nat. Insurance No:	
DFE No.	QTS Status	Date of Birth:

2. Education

Last school attended	Dates From To	A levels or equivalent (and dates awarded)	Grade
Other achievements/interests at school			

University or other Higher Education institution	Dates From To	Degree and Awarding Body (and date(s) awarded)	Class
Other achievements/interests at university			

Other awards, qualifications and courses attended (please include any CPD)			
College, Education Centre or Institution	Dates From To	Award/Course Title and Qualification	



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1. Employment

Starting with your current/last position and working back, please provide details of all employment and all previous posts. If necessary, copy the following page so that you can include all posts you have held. Please use Section 4, which follows, to explain gaps in employment or between finishing training and first employment.

Current/last employment and details of responsibilities

School name	
	Starting date:
	Leaving date (if applicable):
Responsibilities:	
Present Salary and Benefits	

Previous employments

School or employer's name	
Address	Position(s) held and whether full/part time:
	Starting date:



Postcode	Leaving date:
Responsibilities	
Reasons for leaving	

School or employer's name	
Address	Position(s) held and whether full/part time:
	Starting date:
	Leaving date:
Postcode	
Responsibilities	
Reasons for leaving	

School or employer's name	
Address	Position(s) held and whether full/part time:
	Starting date:
	Leaving date:
Postcode	
Responsibilities	
Reasons for leaving	

School or employer's name



Address	Position(s) held and whether full/part time:
	Starting date:
	Leaving date:
Postcode	
Responsibilities	
Reasons for leaving	

1. Periods when not Employed

Please give details of all such periods and the reasons for them

Start date	Finish date	Reason

1. Personal Statement

Please explain your reasons for wanting to take up this post at The Daiglen School, and the qualities that you think you would bring to the School. Continue on a separate sheet if necessary

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1. Please outline your outside activities, pursuits and interests

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7. Please tick as appropriate:

	Yes	No
Do you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)		
Are you lawfully able to work in the UK?		
Do you have a current driving licence?		
Are you registered disabled and require adjustments to assist you to carry out your work? If yes, please specify		

8. Medical

You will be required to complete a medical questionnaire only if the position is offered.

1. Referees

Please give details of two referees (at least one of whom must be from your current or most recent employer). *References will only be taken up at the short-list stage.*

Name:
Address:
Postcode
Tel No
E-mail

Name:
Address:
Postcode
Tel No
E-mail



Occupation:
Professional relationship to applicant

Occupation:
Relationship to applicant

